

**Bartow County Library System
Board of Trustees**

Minutes

January 25, 2024

Cartersville Public Library Conference Room

5:00 pm

Type of Meeting: Regular Meeting

Attendees: Kate Clayton, Randi Sonenshine, Brandon Johnson, Hollie Talarico, Sydney Lutgens, Carmen Sims, Jill McAllister, Ron Fahey

Meeting Facilitator: Brandon Johnson, Chairman

Minutes Recorded by: Jennifer Williams

Absent: Louise Panter and Anne Walker

Brandon Johnson called the meeting to order at 5:02 pm.

Randi Sonenshine made motion to approve the minutes of October 25, 2023 as presented. Kate Clayton seconded/unanimously approved.

Jill McAllister presented the Financial Report. Jill stated we are awaiting our reimbursement from the LIBTECH Grant.

Carmen Sims presented the Director's Report in which she reviewed the stats for library use, circulation, outreach programs, adult, children and teen programs and computer classes and reported an increase systemwide. Carmen also discussed the large weeding project taking place in Adairsville in preparation for the new carpeting and also plans to market the Euharlee Library to the new RV Park behind the library. Marketing plans in Adairsville include a directional street sign on Hwy 41 and outreach to subdivision HOAs.

Carmen Sims stated that the Policy Committee reviewed the Program Policy Revisions and Anne walker approved the revisions to present for board approval. Updates to two policies were presented by Ron Fahey to consider changing checkout policy for the work and study pods from two hours to four hours and from Jill McAllister to consider a change in the outreach policy to not bill the institutions for lost items, only individuals. Hollie Talarico made a motion to accept the Library Program Policy revisions as presented. Randi Sonenshine seconded/unanimously approved.

Randi Sonenshine made a motion to approve the revision of the Adult Services Coordinator and Adult Librarian job descriptions as presented. Sydney Lutgens seconded/unanimously approved.

Randi Sonenshine made a motion to adjourn the meeting at 5:49 pm. Hollie Talarico seconded, unanimously approved.