Bartow County Library System
Board of Trustees
Minutes
April 25, 2024
Cartersville Public Library Conference Room

Type of Meeting: Regular Meeting
Attendees: Brandon Johnson, Louise Panter, Anne Walker, Kate Clayton, Sydney Lutjens, Carmen Sims, Jill McAllister
Absent: Hollie Talarico and Randi Sonenshine
Meeting Facilitator: Brandon Johnson, Chairman
Minutes Recorded by: Jennifer Williams

Brandon Johnson called the meeting to order at 5:01 pm.

Louise Panter made motion to approve the minutes of the January and the March called meeting as presented. Anne Walker seconded/unanimously approved.

Christian Hatch of Williamson & Co. presented the FY2023 audit report. It was a clean audit. Anne Walker made a motion to accept the auditor’s report. Kate Clayton seconded/unanimously approved.

Jill McAllister presented the Financial Report. Jill McAllister reviewed the third quarter operating budget and the impact items such as the SPLOST funds.

Carmen Sims presented the Director’s Report in which she reviewed the third quarter library performance statistics, the GPLS budget updates, and the refurbishment projects at the Adairsville Library. Carmen also discussed the Summer Reading Program.

Louise Panter made a motion to approve the Travel Reimbursements and Inventory disposal as presented. Sydney Lutjens seconded/unanimously approved.

Anne Walker made a motion to approve amending the Meeting Room policy to collect a $20 refundable deposit for use of library HDMI cables. Kate Clayton seconded/unanimously approved.

Carmen Sims reviewed plans for new furniture for the Adairsville Library including available SPLOST funds. Kate Clayton made motion a to approve a Furniture, Fixtures and equipment budget up to $126,000 for the remainder of the Adairsville Library renovation. Sydney Lutjens seconded/unanimously approved. Louise Panter made a motion authorizing library staff to purchase furniture, fixtures and equipment without board approval on each item not to exceed $126,000. Anne Walker seconded/unanimously approved.

The following slate of officers for the FY2025, Chairman – Brandon Johnson, Vice-Chair – Sydney Lutjens, Secretary/ Treasurer – Anne Walker. Louise Panter made a motion to approve the slate of officers. Kate Clayton seconded/ unanimously approved.
Carmen Sims reviewed the process for the search and hiring of a new library Director which will begin in July.

Louise Panter made a motion to adjourn the meeting at 6:18 pm. Anne Walker seconded/ unanimously approved.