

LIBRARY CARD POLICY

RESIDENTS & ARROWHEAD-REGION PROPERTY OWNERS

All residents of the Arrowhead Library System, both children and adults, are eligible for a free library card. For purposes of this policy, a "resident" is defined as a person whose address is within the boundaries of the region served by the Arrowhead Library System. An Arrowhead-region property-owner is someone who owns property within the ALS region regardless of where they reside, or a minor whose parent/legal guardian owns property within the ALS region regardless of where they reside. College/university students and interns who have a current school ID from a college or university within the ALS region will also be considered residents for the length of their academic term.

The replacement fee for a lost library card is \$3.00.

Aurora Public Library will issue a library card to residents who provide:

Proof of identity

Valid driver's license (Minnesota, or out-of-state) or State or military ID or United States passport

Proof of residency

Valid Minnesota driver's license showing current address or
Checkbook, with current address imprinted on checks or
Envelope mailed to the library card applicant at their current address

LIBRARY CARDS FOR CHILDREN

Anyone under the age of 18 must be accompanied by their parent or guardian when applying for a library card. If the accompanying adult does not already have a local library card, he or she must provide proof of identity and residency before a library card will be issued to the child.

When children receive a library card, the accompanying parent or guardian must sign a form stating that they understand that they are responsible for materials checked out on their child's card, and that they are aware that they, not the library, are responsible for monitoring the content of what their child checks out.

RECIPROCAL BORROWERS

In keeping with the Minnesota Borrower Compact, the Aurora Public Library will extend borrowing privileges to all Minnesota residents who live in a region that is a member of a Minnesota Library System

Reciprocal borrowers must establish proof of identity and Minnesota residency according to the above criterion and must also provide a library card issued by their home library.

The home library card number will be entered into the Arrowhead Library Card database; non-ALS residents will not be issued a local library card per Arrowhead Library System policy.

If the individual does not have a home library card with them, they may purchase a temporary resident card in compliance with the terms laid out in the non-resident/temporary borrower section.

TEMPORARY RESIDENTS

As the Arrowhead region of Minnesota is visited each year by a large number of visitors and summer residents, the Aurora Public Library will extend for-a-fee borrowing privileges to temporary residents. For purposes of this policy, a "temporary resident" is defined as a person who does not permanently live in the state of Minnesota.

The "temporary resident" card is good for 3 months.

Aurora Public Library will issue a "temporary resident" library card to borrowers who provide:

Proof of identity

Valid driver's license or
State or military ID or
United States passport

Proof of residency

Valid driver's license or state or military ID, showing permanent address or
Checkbook, with permanent address imprinted on checks or
Envelope mailed to the library card applicant at their current address

Proof of temporary address

Rental receipt, which shows temporary address or
Letter/envelope mailed to the library card applicant at their temporary address

A non-refundable fee of \$10.00.

This fee is waived if the applicant can show proof of ownership of property in Minnesota.

Limitations

Per regional policy, temporary residents will not have access to downloadable audiobooks/e-books/magazines, or to locally-paid-subscription databases. Their card will be blocked until late items are returned/late fees are paid down if they have more than 4 items overdue, items overdue more than 10 days, or fines at or exceeding \$10.

Adopted by the Aurora Public Library Board: October 19, 2011; Revised by the Aurora Public Library Board September 12, 2013; Revised by the Aurora Public Library Board April 21, 2022.