

**LIBRARY COMPUTER AND WIRELESS NETWORK POLICY  
AURORA PUBLIC LIBRARY**

**INTERNET USES AND LIMITATIONS**

The Internet enables the Aurora Public Library to provide information far beyond its regular collection. The Internet offers a vast array of useful tools and resources and much material that is professionally and culturally stimulating; however, its content is constantly changing, making it impossible to predict what information may be available. It is furthermore an unregulated medium with no guarantee of accuracy, completeness, currency, or truthfulness. Individual web sites may contain offensive or even illegal information. Users are cautioned to be aware of Internet limitations and to examine the validity of information presented. Federal law requires that ALS adhere to the requirements of the Children's Internet Protection Act (CIPA), as a continued eligibility to receive state and federal telecommunications funding. The regional internet network filters Internet searches on its wide area network to prevent access by minors to inappropriate matter on the Internet or World Wide Web. A legal adult may request that a CIPA-affected site be temporarily unblocked for "bona fide research or other legal purposes.

**RULES**

1. A signed **Internet Use Agreement must be on file** at the Aurora Public Library for each user. A parent or guardian must also sign agreements for students under the age of 12.
2. Computers may be used for one time block of up to **1 hour per day. After the 1<sup>st</sup> block, the user may sign up for a second 1 hour block of time.** If nobody else is waiting, the 2<sup>nd</sup> block may be taken back-to-back with the first block at library staff discretion. If others are waiting, the user's name will go to the bottom of the waiting list. Users must sign up at the desk before logging on to the computer. The library will not accept advance reservations.  
  
Library/City-owned iPads may be used in the library by patrons with library cards in good standing for one hour to visit pre-loaded educational sites. Library cards will be held at the front desk while the iPad is in use. Patrons removing them from the library will be responsible for the full cost of their replacement. The iPads will only be available when not in business use by staff members.
3. Printouts are **\$.25/page for black and white copies; colored printouts are \$1.00/page.** Printing is not available via the library's wireless connection. (Exception: up to 5 black & white pages free/day for resume/job application/schoolwork)
4. Library staff are available for **initial help only**, not for conducting searches or typing for patrons.
5. **No more than 2 people** may be at a computer without staff approval. Shared time is considered the daily time block for each user at a computer.
6. Library staff reserve the right to notify patrons if **volume** is disruptive to the library experience of other patrons.
7. Hard drives of library computers are locked down. **Users wishing to save documents must provide their own flash drive or disc.**
8. Users **may not install or download any software.** Users **may not plug personal PC's** into the library network.
9. Users **may not engage in any Internet activity that is deliberately and maliciously offensive, libelous, slanderous or illegal.** Users are responsible for adhering to copyright law.
10. The Digital Millenium Copyright Act provides recourse to copyright owners who believe that material posted on Internet sites infringes their rights under US copyright law. If your believe that your copyright has been infringed using the library's hardwired internet service, you can contact the Arrowhead Library System, Aurora Public Library's designated agent, by emailing jim.weikum@alslib.info.
11. Caution should be used when using the Internet; **never give out personal or family information** such as phone numbers, credit card numbers, or ID numbers. **Never arrange a face-to-face meeting with strangers** and never respond to abusive or suggestive messages. Report all such occurrences to library staff immediately.
12. **Wireless users should use particular caution** when transmitting information or visiting unknown web sites over this network.
13. **Internet service and wireless service are available on an "as is" and "as available" basis.** The library does not guarantee uninterrupted or error-free internet or wireless connections. The Aurora Public Library is not responsible for any direct or indirect damages resulting from the use of or unavailability of the library's computers or network.