

AURELIUS TOWN BOARD REGULAR MEETING MINUTES 11/14/2019

APPROVED 12-12-2019

Members present: Supervisor Edward Ide, Deputy Supervisor Stephanie Church, Councilor Stanley Hoskins, Councilor Alexander Patterson, and Councilor Kathleen Cunningham.

Staff Present: Clerk Debbie Pinckney and Planning Board Chairman Jerry Scouten. Highway Superintendent Kent Walter Code Officer Howard Tanner, Bookkeeper Martha Russell, and Assessor Jeff Lowe.

Public: see sign in sheet

1. Pledge to the Flag – Supervisor Ide opened the meeting at 7:00pm with the pledge to the flag.

Supervisor Ide opened the Public Hearing for the 2020 Budget at 7:00pm and will entertain comments or concerns in the next hour in the meantime the Board will follow the agenda.

2. Open to the Public

John Izzo of Cayuga Road Vineyards LLC also known as White Barn Winery, 6634 Cayuga Road requests the Board consider allowing a sub-division of the current PDD as it does not conform to the zoning regulations for a sub-division because it would be less than 15 acres. He asked the Board what would be the best way for him to be able to have his daughter build a home on the property and keep it a PDD.

John Izzo would like to officially ask the Board if they would send the request to the Planning Board. Discussion by Jerry Scouten Planning Board Chairman that historically the Planning Board has reviewed similar requests for sub-division and denied as there is not enough land to allow for a conforming lot. Discussion and consensus to have Jerry Scouten and the Izzo's discuss alternatives. John thanked the Board for their time and will meet with Jerry.

George Rhodes – 6875 River Road asked for an update on River Road. Attorney Eaton provided a draft of the proposed River Road Residential Zoning. Board will review. Clerk and Attorney will start the SEQR process, target date for the public hearing could be in February or March of 2020.

3. Additions/Corrections to the Agenda (if any) - none
4. Approval of Minutes – October 10, 2019 **Resolution #93-2019 Motion Patterson, Second Hoskins to approve with corrections. 5/0 approved.**

5. Correspondence

- a. Elaine Bona letter of resignation from BAR as she moved out of the town.
Appointments happen in January and the BAR meets in May. Clerk explained that Michael Ogburn has expressed interest in the position.
- b. Quarterly 3rd Quarter 2019 Tax Collection Report – zero
- c. Pre-Foreclosure Data Collection Sheet

- d. Judith Fisher – 75 Elmhurst Circle letter to be read. Board received the letter via email and all have read the concerns. Supervisor requests that the Code Officer and Town Attorney work together and notify both 75 and 79 Elmhurst Circle that the property marker and bush be removed from the Town Right of Way. Code Officer Tanner suggested the residents have until June 2020 to comply. Discussion and consensus that anything that could be a life safety issue should be addressed and that the rest of the issues should be handled as a civil case. Board requests the Town Attorney respond to Judy Fisher.
- e. Notice of Claim from Mark D. Goris Esq. NYCM a/s/o DeAngelis v. Town of Aurelius.
Town Attorney asked that the claim be filed with the Town's Insurance Carrier.
- f. Aurelius Justice Hayden and Lockwood – yearly presentation of records and docket
- g. Sales Tax 3rd qtr. 2019 – Note sales tax has already exceeded what is budgeted.
- h. 2019 Town Election results for review. The newly elected are present, councilor elect Paul Ruzicka, Tom Walczyk, and Highway Superintendent Elect Harold Walter. Clerk gave training information for newly elected officials from the Association of Towns. There is a Webinar in December or a class after the first of the year in Rochester.
- i. Association of Towns – Newly Elected Training and Annual Meeting info for 2020.

6. Committee reports

- a. Codes – Howard Tanner – see report
 - FL Crossing – 1626 Clark St Rd had a roof fire. Spent 5 hours there. Part of the rubber roof tore and the heavy wind started flapping and that is what caught on fire. Seven tenants were shut down. Worked to get the parking lot lights and Chilis' up and running, Dollar Tree got a frozen food order that day and since they were not directly affected, they had their power turned back on. There were four stores that had to remain closed for the weekend. Verizon, One Main Financial, Gel Nails, Cosmo Prof. One Main Financial had the most damage. Everyone was back in business within the week. Home Dept donated lumber to hold the rubber roof in place during the high winds. Chilis' offered to feed the first responders as they were glad to be operational by 5pm on Friday night.
 - Dunkin Donuts is re-proposing a 5-foot bump out for the drive-up cashier window so they need to reconfigure. They hope to be open by the first of the year.

b. Planning – Gerald Scouten – no report

c. Highway – Kent Walter

- New truck, single axle in service. Some minor things that need to be addressed. Viking is coming next week to take care of these items.
- Sale of old truck did not bring what we anticipated. Auctions International closed with a bid of \$37,000.00. Had hoped to get another \$10-15,000.00. Kent was told that the truck has a throw away motor. It has 15,000 miles on it and the Town has \$117,000 into it. Harold Walter suggested why not rebid, Vitales reached out after the bid closed. Discussed by the Board. **Resolution #94-2019 Motion Patterson, Second Cunningham to accept the bid from Auctions International for \$37,000.00. 5/0 approved.**
- City of Auburn met with Harold Walter to review and lay out the plan to replace the sewer meters as outlined in the City's sewer upgrade proposal.

Resolution #95-2019 Motion by Church to close the public hearing at 8:00pn. Second by Patterson. 5/0 approved.

Resolution #96-2019 Motion Church, Second Cunningham to approve the 2020 budget as presented. 5/0 approved. Rate per \$100 will be approximately \$1.2794. (Last year it was \$1.2569)

d. Bookkeeper – Martha Russell

- Tax rate will be approximately \$1.28 per thousand. Will not be paving the town hall parking lot, will oil and chip instead.
- Town stayed below the Tax Cap.
- Budgeted money for the reval. The Town will put in 2/3's of the money for data collection and other costs associated with the reval this year and budget for the remaining 1/3 next year.
- Request the Supervisor sign the August and September Supervisors report. **Resolution #97-2019 Motion by Church, second by Patterson to have the Supervisor sign, the August and September. 5/0 approved.**
- Request a resolution to set up a Reserve Fund in the amount of \$20,000 for Water District 3. **Resolution #98-2019 Motion Church, Second Cunningham. 5/0 approved.**
- Resolution request by the City of Auburn to have the Town of Aurelius sign an agreement which will put all the towns on the same cycle with the same water and sewer rates. **Resolution #99-2019 Motion Church, Second by Cunningham. 5/0 approved.**

e. Assessor – Jeff Lowe –

- Has a person in mind to hire for data collection. Would like to do a mass mailing to every taxpayer explaining that the process will be starting in 2020 and a person will be visiting each property. The plan is to maximize his time by starting

with the highly populated area as that's where he can park and walk. The money budgeted for the reval is for data collection and I will continue to do what I do as assessor. Request the purchase a camera to include updated photos of all properties. Initially the thought was to send the letter with the tax bills but with so many in escrow, we would miss a significant number of taxpayers. Estimated cost for the mailings is \$700, which will happen a few times. Bookkeeper Martha Russell explained we would order mailing labels from the county as they have the bar code and reach out to Jacobs Press to assist with our bulk mailing. The process could take between 3 – 6 months. Will begin in January. Note, typically the Town gets \$4500.00 from NYS toward a revaluation project.

f. Aurelius/Cayuga Rec – Denise Baylor – None due to an email glitch

g. Clerk – Debbie Pinckney

1. Request a resolution to accept the water sewer adjustments.

Resolution #100-2019 Motion Hoskins, Second Patterson. 5/0 approved.

2. Leaders – spread sheet revised to show what the correct billing should have been, what was paid and what was relieved. Currently there is a credit of \$186.86 on the water side and \$879.27 on the sewer side.

3. Grober – Plant Manager Charles Balko has provided a spreadsheet of daily usage and asked to utilize the Bulk Rate under the IDA's MOU for the days they use over 70,000 gallons. Attorney Eaton explained that this MOU does allow for a company to be charged the reduced rate on the days they use at least 70,000 gallons. The Plant is set to begin operations 7 days a week 24 hours a day by February of 2020. Clerk explained the only way to track this is by adjustments, and splitting the bill – one for water and one for sewer. Current credits for September and October total for water is \$1580.70 and \$8834.21 for sewer. Discussion, clerk will receive the daily log to verify the total usage and credits will be booked as adjustments with the backup.

7. Executive Session

Resolution #101-2019 Motion Patterson to move to executive session at 8:45pm, Second Church. 5/0 approved.

Returned from Executive Session at 9:45pm. No action taken.

Discussion that the Board had approved the Employee handbook last month contingent upon approval from the Town Attorney. Attorney Eaton had reviewed the document and had no edits. Supervisor Ide signed the approval for the handbook as presented. Some discussion to reconsider allowing for family coverage. Board stood by the document as written. Single coverage with 1% of the premium paid out of pocket by the employee, any other additional type of coverage over the "single coverage" would be paid in full by the employee.

8. Old Business

- a. State Police Barracks Lease - Supervisor Ide signed the Lease.
- b. CCWSA and Water District 1 – Paul Ruzicka and Alex Patterson are working with Supervisor on the data provided by CCWSA from the FOIL request.
- c. Water District 1 – Map and Plan Report - tabled
- d. River Road – The Draft Zoning for River Road has been presented. **Resolution #102-2019 Motion Church, Second Church of intent to be Lead Agent. 5/0 approved.**
- e. State Police Locker Room RFP. **Resolution #103-2019 Motion Patterson to advertise for Locker Room renovations once the drawings are complete, with submittals to be opened by 1:00pm December 30th. Second by Church. 5/0 approved.**

9. New Business

- a. Request a resolution to create a Capital Reserve Fund for Water District 3 in the amount of \$20,000.00. Handled under the Bookkeeper report.

10. Audited Vouchers

Approval of Abstract #11-2019 bills. **Resolution #104-2019 Motion by Church to pay the bills as presented. Second by Cunningham. 5/0 approved.**

Code	Fund	Prepays	Unpays	Totals
A	GENERAL FUND	\$6,568.76	\$19,630.21	\$26,198.97
B	GENERAL FUND PART TOWN	\$909.10	\$3,408.18	\$4,317.28
DB	HIGHWAYFUND PART TOWN		\$201,680.18	\$201,680.18
SL1	LIGHTING DISTRICT 1	\$277.55		\$277.55
SL2	LIGHTING DISTRICT 2	\$72.26		\$72.26
SS1	ELMHURST SEWER DISTRICT	\$2,792.92	\$820.20	\$3,613.12
SS2	SEWER DISTRICT 2	\$32,031.02	\$4,313.07	\$36,344.09
SS3	SEWER DISTRICT 3	\$18.81	\$36,749.36	\$36,768.17
SW1	WATER DISTRICT 1	\$14,407.31	\$637.66	\$15,044.97
SW2	WATER DISTRICT 2	\$38,378.65	\$2,526.09	\$40,904.74
SW3	WATER DISTRICT 3	\$66.80	\$20,072.13	\$20,138.93
TA	TRUST & AGENCY	\$5,571.41		\$5,571.41
	TOTAL:	\$101,094.59	\$289,837.08	\$390,931.67

11. Adjournment

Resolution #105-2019 Motion Cunningham to adjourn at 10:15pm. Second by Hoskins. 5/0 approved.

Next meeting is December 12, 2019 at 7:00pm.

Respectfully submitted by Clerk Pinckney