

Aurelius Town Board Regular Meeting minutes 1-13-2022

Present: Supervisor Ide, Deputy Supervisor Patterson, Councilors Paul Ruzicka, Thomas Walczyk, Michael Ogburn

Staff: Clerk Jennifer Gardner, Planning Board Chairman Jerry Scouten, Attorney Jeff Eaton, Deputy Highway Superintendent Randy Gardner

Excused: Highway Superintendent Harold Walter

1. Pledge to the Flag

2. Appointments

- Swearing in Ceremony
- **Resolution #1-2022 Motion made by Tom Walczyk to accept the list of appointments, second by Paul Ruzicka.
4/5 approved. 1 abstention (Michael Ogburn)**

Assessment & Review Board Chairman: Mike Burtless 10/01/21 – 09/30/22
BAR Board: Mike Werner 10/01/21 – 09/30/23

Cayuga/Aurelius Recreation Commission: _____ 1 year

Inter-municipal Watershed Committee: Kelly Ohara 1 year
Jon Patterson 1 year

Joint Committee Town Representatives: Paul Ruzicka 1 year
Michael Ogburn 1 year

Zoning Board of Appeals Chairman: _____ 01/01/22 – 12/31/22

ZBA Board: Tony Ciulla 01/01/18 – 12/31/22
Richard Stark 01/01/19 – 12/31/23
John Walters 01/01/19 – 12/31/23
Mark Lawrence 01/01/21 – 12/31/25
Jeff Lowe 09/01/2019 – 09/30/2026

Assessor: Daniel McLoughlin 1 year

Court Attendant: Harold Walter 1 year

Water District Manager: Jennifer Gardner 1 year

Water Billing Clerk: Kevin Foster 1 year

Fire Inspector: Kent Walter 1 year

Cemetery Caretaker: Vicky Coraci 1 year

Justice Clerk: Carl Collier 1 year

Dog Control: Alex Patterson 1 year

Deputy Supervisor: Jeffrey Eaton 1 year

Town Attorney: The Citizen 1 year

Official Newspaper: Cayuga Lake National 1 year

Official Depository: Jennifer Gardner 1 year

Vital Statistics: Deborah Pinckney 1 year

Deputy Vital Statistics: Howard Tanner 1 year

Building Inspector: Wilfred Alnutt 1 year

Recycling Custodian: Connie Wright 1 year

Budget Officer: Jennifer Ogburn 1 year

Deputy Town Clerk: Debbie Pinckney 1 year

Web Master: Jennifer Gardner 1 year

Deputy Highway Superintendent: Randal Gardner 1 year

Bookkeeper to Supervisor: Connie Wright 1 year

Town Historian: Richard Staehr 1 year

<u>Planning Board Chairman:</u>	Gerald Scouten	01/01/21 – 12/31/25
<u>Planning Board & ZBA Clerk:</u>	Jennifer Ogburn	01/01/22 – 12/31/22
<u>Planning Board:</u>	Mary Gratton	01/01/19 – 12/31/23
	Gordon Pearsall	01/01/21 – 12/31/25
	James Taber	01/01/20 – 12/31/24
	Mary Burtless	01/01/19 – 12/31/23

3. OPEN Public Hearing for amending the PDD at 7:00PM

- **Resolution #4-2022 Motion made by Alex Patterson to close the public hearing at 8:07PM, second by Tom Walczyk. 5/0 approved**
- Attorney Jeff Eaton
 - Local Law 1-2022
 1. **Resolution #5-2022 Motion made by Michael Ogburn to for negative declaration and declare us as lead agent the local law 1-2022 amending the zoning law related to the PDD, second by Paul Ruzicka. 5/0 approved**

4. Approval of Minutes – December 9, 2021

- **Resolution #2-2022 Motion made by Alex Patterson to accept the minutes from December 9, 2021, second by Paul Ruzicka. 5/0 approved.**

5. Correspondence –

- Association of Towns
- Department of Transportation – SEQR LEAD AGENCY REPLY
- Quarterly survey of property tax collections
- Pre-Foreclosure Data Collection – Form
- FOIL Request from CSEA
- Letter from Debra Malvaso – Mullan Dr concern
 - Supervisor Ide contacted the Cayuga County Sheriff’s Office
- Community Distribution of KN-95 masks
- NYSEG recognized for efforts to support power restoration following hurricane Ida
- Letter from Intermunicipal Organization for the Cayuga Lake Watershed

6. Committee reports

- Highway – Harold Walter –
 - Water tower
 - Everything is working well
 - Guys put rotary head on arm mower and finished mowing brush
 - County Plow Contract
 - Still under discussion as Superintendents have not meet due to COVID
 - Master Meters
 - Still reading every Wednesday
 - Still have not heard anything from County Water Authority
 - Trooper Barracks

- Received the drawings from Down-N-out of the gutters and downspouts
 - River Road
 - Waiting on asbestos removal
 - Evictions were completed on 1/12/2022
 - Expenditure Agreement
 - Sign agreement for the expenditures of Highway Money for 2022
 - **Resolution #3-2022 Motion made by Alex Patterson to sign agreement of expenditures of highway money for 2022, second by Paul Ruzicka. 5/0 approved.**
- Codes – Howard Tanner see written report
 - 6 building permits issued
 - 5 building permits closed
- Planning – Jerry Scouten
 - Attorney is working on getting a Community Host Agreement
 - Norbert Project is going to the 239 Committee at the County Dividing one solar farm into 5 parcels
- Bookkeeper – Connie Wright see written report
 - Requesting permission (resolution) to process 2021 year-end budget transfers as necessary; a listing will be provided at the February Board meeting
 - **Resolution #6-2022 Motion made by Alex Patterson to give permission to process 2021-year end budget transfers as necessary, second by Michael Ogburn. 5/0 approved.**
 - Water 1 - as of 12/31/21 total borrowing from Water 3 equals \$19,500. Anticipate this amount being repaid by the end of January.
 - SL1 – needed to borrow \$400 from SL2 in December due to unbudgeted expense of LED conversion for \$1,272. This will be paid back in January.
 - \$19,265 AIM-Related payment received from NYS OSC
 - \$285,718.74 wire received on 12/16/21 from Attorney for River Rd. auction proceeds (\$233k) & attorney fee reimbursements (\$52,718.74)
 - 2021 Qtr 4 Sales Tax revenue received; 2021 total greater than 2020 by \$141,939 – see report
 - Budget transfers through November need signing
 - November’s Supervisor Report needs to be signed
 - **Resolution #7-2022 Motion by Paul Ruzicka to sign the Supervisors Reports, second by Tom Walczyk. 5/0 approved.**
 - Approval needed for 2021 year-end bills – Abstract #013 for bills paid before 12/31/21 and Abstract #014 for bills paid in January
 - W-2’s and 1099’s for 2021 are in process
 - Spending of the ARPA funds needs to go on Town Board Agenda as “old business”

- Assessor - Jeff Lowe report NONE
- Aurelius/Cayuga Rec –
 - They have received 3 offers on the sale of the hall
- Clerk Report –Jennifer Gardner
 - 1 Game of Chance License issued
 - 1 Bingo License issued
 - 5 Dog Licenses issued
 - Credit penalty for Daniel Heusler
 - **Resolution #9-2022 Motion by tom Walczyk to approve the credit of penalties for Daniel Huesler, second by Alex Patterson. 5/0 approved.**
 - Approval of Decembers Adjustments
 - **Resolution #10-2022 Motion by Alex Patterson to approve the Decembers Adjustments, second by Paul Ruzicka. 5/0 approved.**

7. Old Business-

- State Police Barracks - Tom Walczyk
 - If over \$500 it has to be approved by Division at the St Police in order to be reimbursed for the project.
 - Repair on the basement wall - \$1100 for sheetrock and paint
 - Jack post needs to be put in the basement of the Trooper Barracks
 - 2 Eves trough estimates back and would like to get a third
- Employee Handbook
 - All board members received a handbook and signed paper stating they received it.
- Montezuma Wildlife project
- Riester’s General Service – Survey in spring
- Spending of the ARPA funds

8. New Business –

- Windows in town offices need to be caulked and electrical outlet fixed in codes office
- Attorney Jeff Eaton – Local Law 2-2022
 - **Resolution #10-2022 Motion made by Alex Patterson to amend the Zoning law as proposed for Local Law 2-2022, second by Michael Ogburn. 5/0 approved.**
- Update Zoning Law and Comprehensive Plan in the future.

9. Audited Vouchers –

- Approval of Abstract #13-2021 - Total \$148,821.95
- Approval of Abstract #14-2021 – Total \$5,440.41
 - **Resolution #8-2022 Motion by Paul Ruzicka to pay the bills as presented in Abstract #13-2021 and Abstract #14-2021, Second by Alex Patterson. 5/0 approved.**

ABSTRACT #13-2021

CODE	FUND	PREPAIDS	UNPAIDS	TOTALS	
A	GENERAL FUND	\$33,884.78		\$33,884.78	
B	GEN PART TOWN	\$4,864.66		\$4,864.66	
DB	HIGHWAY PART TOWN	\$721.96		\$721.96	
SL1	ELMHURST LIGHTING	\$1,451.60		\$1,451.60	
SL2	MULLEN DRIVE LIGHTING	\$52.96		\$52.96	
SW1	WATER DISTRICT 1	\$15,063.52		\$15,063.52	
SW2	WATER DISTRICT 2	\$35,016.96		\$35,016.96	
SW3	WATER DISTRICT 3	\$1,130.62		\$1,130.62	
SS1	SEWER DISTRICT 1	\$4,167.91		\$4,167.91	
SS2	SEWER DISTRICT 2	\$52,447.06		\$52,447.06	
SS3	SEWER DISTRICT 3	\$19.92		\$19.92	
TA	TRUST & AGENCY			\$0.00	
HK	CAPITAL WATER			\$0.00	
HI	CAPITAL SEWER			\$0.00	
TOTALS		\$148,821.95	\$0.00	\$148,821.95	

ABSTRACT #14-2021

CODE	FUND	PREPAIDS	UNPAIDS	TOTALS	
A	GENERAL FUND		\$4,487.81	\$4,487.81	
B	GEN PART TOWN		\$952.60	\$952.60	
TOTALS		\$0.00	\$5,440.41	\$5,440.41	

- Approval of Abstract #1-2022 – Total \$38,717.44
 - **Resolution #11-2022 Motion by Tom Walczyk to pay the bills as presented in Abstract #1-2022, Second by Alex Patterson. 5/0 approved.**

ABSTRACT #1-2022

CODE	FUND	PREPAIDS	UNPAIDS	TOTALS	
A	GENERAL FUND	\$116.00	\$12,489.56	\$12,605.56	
B	GEN PART TOWN		\$1,365.50	\$1,365.50	
DB	HIGHWAY PART TOWN		\$10,672.44	\$10,672.44	
SL1	ELMHURST LIGHTING			\$0.00	
SL2	MULLEN DRIVE LIGHTING			\$0.00	
SW1	WATER DISTRICT 1	\$17.56	\$374.12	\$391.68	
SW2	WATER DISTRICT 2	\$41.13	\$4,411.99	\$4,453.12	
SW3	WATER DISTRICT 3	\$100.48	\$3,091.89	\$3,192.37	
SS1	SEWER DISTRICT 1	\$10.80	\$158.34	\$169.14	
SS2	SEWER DISTRICT 2	\$21.12	\$801.56	\$822.68	
SS3	SEWER DISTRICT 3	\$46.90	\$405.52	\$452.42	
TA	TRUST & AGENCY	\$4,592.53		\$4,592.53	
HK	CAPITAL WATER			\$0.00	
HI	CAPITAL SEWER			\$0.00	
TOTALS		\$4,946.52	\$33,770.92	\$38,717.44	

10. Executive Session - None

11. Adjournment

- **Resolution #12/2022 Motion by Alex Patterson to adjourn at 9:20pm, second by Paul Ruzicka. 5/0 approved.**